



Agenda – 12/10/23

- 1) Welcome and introductions
Apologies from Chirstine (conference) Sylvia (ill) Robyn (childcare)
- 2) Chair update
Nothing new to update. Had a meeting with headteacher to discuss school projects and any updates.
- 3) Treasures update
In the bank – £8273.17
To come out – £150
- 4) School update
Wording for website
Minutes to go on website after meetings
Stock check – Wednesday 18th October
- 5) Events
 - Halloween
Stock check to see what we still need to buy – hotdogs / sweets
 - Christmas Market – Tuesday 7th November
Go out to all stall holders by the end of the week.
Measure for size of tables
How many we can fit into the hall.
Payment by bank transfer in advance
Vicky to create poster to advertise to public.
All stalls need to donate raffle prize.

Volunteers to man door and refreshments etc. £1 on the door for a raffle ticket
 - Christmas Fayre
Keep looking out for raffle prizes. Put any prizes on the group so we can collate
- 6) Project funding
 - Go Henry
Approval confirmed – parents need to sign up with link and we get £15 – We need to advertise (Class Dojo / Newsletter)
 - National Will Writers
Mark to follow up with them to set up



Friends of Lea Community Primary School



- Funding request form for staff to fill in if school want funding for any class projects
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- 7) Curfew on WhatsApp
 - Vote to go out to the WhatsApp group to see best for people
8am-8pm or 9am-9pm
 - Having separate groups for each event based on who is taking the lead
- 8) Date for next meeting
Monday 13th November
Group vote for meeting before Christmas
- 9) Any other business